

**CENTRAL CHAPTER NEW YORK STATE BUILDING OFFICIALS CONFERENCE**

**THE JERRY ST. HILAIRE 2012/2013 MEMORIAL SCHOLARSHIP AWARD**

**Scholarship Applicant**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Street Address/PO Box \_\_\_\_\_ E-Mail \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**NYSBOC Member**

Code Officials Name \_\_\_\_\_ NYSBOC Chapter \_\_\_\_\_

How long a member? \_\_\_\_\_ Years Membership Status: Active ( ) Other \_\_\_\_\_

Applicant's relationship to NYSBOC member: Self ( ) Spouse ( ) Son/Daughter ( ) Other ( )

Code Officials Employer \_\_\_\_\_ Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_ Fax \_\_\_\_\_

Check the boxes on the guide page as you complete this application. The guide page is part of the application and must be included in the application. Before you sign and submit the application be sure you have checked all requirements, submitted all required documents and have postdated by appropriate date. All documentation must be postmarked by July 1, 2012.

I affirm that I have read and understand the terms and conditions under which the scholarship application is awarded and agree to bind myself to them. I also understand that the awards are granted and based on statements made as part of the application and state they are true to the best of my knowledge and belief.

Check here if you have applied for this scholarship before ( )

Applicant's signature \_\_\_\_\_ Dated \_\_\_\_\_

NYSBOC Member's signature \_\_\_\_\_ Dated \_\_\_\_\_

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For committee use only

Date received \_\_\_\_\_ Committee approval date \_\_\_\_\_

Comments \_\_\_\_\_

## CENTRAL CHAPTER NEW YORK STATE BUILDING OFFICIALS CONFERENCE

### **THE JERRY ST. HILAIRE MEMORIAL SCHOLARSHIP 2012-2013 COLLEGE SCHOOL YEAR**

**Purpose:** The purpose of this scholarship is to provide tuition assistance to building officials, their spouses and unmarried children. The official must be a current active member of the NYSBOC Central Chapter.

**Award Benefits:** Recipients will be awarded scholarships based on the number of selected qualified applicants and money available.

**Benefit period:** 2012-2013 College School Year

**Documentation and eligibility criteria:** Applicants must submit all required documentation: Check each box when you supply the required document(s)

**Be scholastically responsible:** Have a grade point average at least of "85/B".

**Official transcripts:** Only officially sealed, college or high school transcripts bearing the schools official seal are acceptable. Final official transcripts are required to be sent no later than July 1, 2012. Copies, faxes, report cards, student schedules, counselor's statements, internet copies, etc. are not acceptable.

**Scholarship funding need:** Proof of funding need, requires a Financial Statement of Charges from the attended college. The Financial Statement must include all tuition costs, any scholarships, any grant, or tuition assistance applied to each semester. No Financial Statement, no award.

**Submit the completed application form:** All applicants must include a, currently dated, personal letter of reference and a business letter of reference. Prior year's letters are not acceptable. Return completed application and this guide check list.

**Self, parent or spouse must be an active member of NYSBOC:** The period of time is at least two years prior to the submission. You must be the applicant, spouse, or unmarried child of an active member of the Central Chapter.

**Graduating high school seniors:** All criteria is the same. Exception: High school seniors may submit a school officials' letter of reference instead of a business letter of reference. A Financial Statement of Charges is required for the college the applicant will enter in the fall semester of 2012.

**Administration:** Application must be made to the committee for the 2012-2013 college school year. All required documentation must be postmarked no later than July 1, 2012. Recipients will be notified as soon as possible of any approvals. Funds will be forwarded as soon as practical. Recipients may have their name and/or photograph released to the media by NYSBOC Central Chapter. **THIS PAGE MUST BE SUBMITTED WITH THE APPLICATION.**

Please forward completed application to:

James F. Conlon  
Town of DeWitt  
5400 Butternut Drive  
East Syracuse, NY 13057

[jconlon@townofdewitt.com](mailto:jconlon@townofdewitt.com)

Revised 12/21/11

